



Application to Film

Please complete in black ink using block capitals as soon as possible, and return to us with proof of public liability insurance. Once filming has been agreed, a signed copy should be lodged by the production company with Reel Film locations and the appropriate police station.
NB it is a legal requirement to inform the police of any filming in the street.

Borough:		Film Officer:	
Location Manager:		Email:	
Telephone:	Mobile:	Fax:	
Project Title:		Film/TV/Commercial/Promo Shorts/Student/Stills (delete as applicable)	
Production Company:		Co-Production:	
Address:		Address for Invoice: (if different)	
.....		
.....		
.....		

Description of Filming:	Date and Times of Filming
	Please include details of any night filming
.....
.....
.....
.....
.....
.....
.....
.....
.....

Production Budget:	Location Budget:
No of Crew:	No of Vehicles:

Location(s) Required (please specify interior or exterior):

.....

.....

Film Company Location Contact

.....

Parking Requirements:

Please include meter number(s), P&D machine number and the number of bays required (if known).
For yellow lines and residents bays, please indicate location.
Please provide a separate list of vehicle registration numbers.
Where parking is complicated, please include a diagram.

.....

.....

.....

Please tick if your shoot may involve any of the following:

Temporary traffic control	<input type="checkbox"/>	Scaffolding	<input type="checkbox"/>	Animals	<input type="checkbox"/>
Road closure	<input type="checkbox"/>	Honey wagons	<input type="checkbox"/>	Children	<input type="checkbox"/>
Street dressing/disguising street markings	<input type="checkbox"/>	Catering facilities	<input type="checkbox"/>	Reconstruction of crime/emergency	<input type="checkbox"/>
Cherry pickers or lighting towers	<input type="checkbox"/>	SFX	<input type="checkbox"/>	Cast dressed as police/emergency services	<input type="checkbox"/>
Camera crane	<input type="checkbox"/>	Firearms/gunfire	<input type="checkbox"/>	Car chases/driving sequences	<input type="checkbox"/>
Camera track	<input type="checkbox"/>	Smoke effects	<input type="checkbox"/>	Building blackout	<input type="checkbox"/>
Low loaders	<input type="checkbox"/>	Fire effects	<input type="checkbox"/>	Crowd control/security	<input type="checkbox"/>
Generator	<input type="checkbox"/>	Stunts	<input type="checkbox"/>		
Playback	<input type="checkbox"/>	Wet down	<input type="checkbox"/>		

If you have ticked any of the above, please give details:

.....

.....

.....

Please indicate if you require any of the following council services:

Turning off street lights	<input type="checkbox"/>	Refuse collection	<input type="checkbox"/>
Removal of street furniture	<input type="checkbox"/>	Street cleaning	<input type="checkbox"/>
Coning	<input type="checkbox"/>	Other (please specify)	<input type="checkbox"/>

This document is an application to film; it does not constitute a filming or location contract, nor does it confer permission to film. Please forward a faxed or scanned copy of this signed application to Reel Film Locations at 0845 402 2997 or film@reelfilmlocations.com.

SIGNED:

.....

PRINT NAME:

.....

POSITION:

.....

DATE:

.....